

Elderly and Disabled Tax Aid Committee  
Minutes meeting March 3, 2014  
Town Hall meeting room

Meeting called to order: 10:00am

Present: Laura Andrews, Tammy Collier, Ann Taylor, Debbie Thompson, Dale Welch

Motion to approve minutes from December 12, 2013 – Approved

Treasurer report : Balance in account as of 2/24/2014 \$10, 355.37

Discussion on use of treasurer cash book as form of reporting – appropriate for our records.

Vote to rescind 4<sup>th</sup> quarter payment for deceased client – Approved

Vote to send letter to Friends as revised - Approved

Action items:

Ann – Continue to send out Thank You letters to donors.

Debbie – Contact interim veteran’s agent to update him re EDTA. Put notice with information in COA April newsletter. Work on insert – check for blue paper at Hildreth House that can be used. Send Friends letter.

Dale – Check with Julie re: link to EDTA inserted on COA webpage so all clicks lead to the EDTA page with updated information. Check website to remove 2009 application; contact Rick Maiore re: thermometer poster for common.

Tammy – Send out reminder to existing applicants.

Next meeting Thursday, April 17, 10am Town Hall Meeting Room

Meeting adjourn: 11:04am

Respectfully submitted, Deborah Thompson